

# BUDGET LETTER

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| <b>SUBJECT:</b> ANNUAL MEETINGS FOR STATE ADVISORY BOARDS AND COMMISSIONS | <b>NUMBER:</b> 03-02                 |
| <b>REFERENCES:</b>  | <b>DATE ISSUED:</b> January 29, 2003 |
|   | <b>SUPERSEDES:</b>                   |

TO: Agency Secretaries  
Department Directors  
Department Budget Officers  
Department of Finance Budget Staff

FROM: DEPARTMENT OF FINANCE

**Budget Officers are requested to forward a copy of this budget letter to Departmental advisory board and commission members.**

As directed in the 2003-04 Governor's Budget Summary (page 216), all State advisory bodies are to limit their meetings to one annually, if such limitation does not require statutory change. This practice should produce savings and contribute to the solutions to the budgetary shortfall. All advisory bodies are requested to implement this new practice as soon as possible.

Per Government Code Section 13337.3 (a) (1), "Advisory body" means every board, bureau, commission, committee, panel, task force, or similar group created by statute or executive order whose principal function is to review, advise, plan, advocate, or promote.

If you have any questions, please contact your Finance budget analyst.



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Chief Deputy Director